

KENDRIYA VIDYALAYA, CRPF, DHURWA, RANCHI

REGISTRATION OF FIRMS AS APPROVED SUPPLIERS/VENDORS

TERMS AND CONDITIONS

1. Prescribed "Application Form" may be obtained from <http://crpfranchi.kvs.ac.in>
2. Application submitted by the firm(s) in the prescribed format only will be accepted.
3. Filled-in Application Form should be signed by the authorised representative of the Firm.
4. Standard condition of procurement and payment thereof as described in Accounts code of KVS /GFR 2017 will be guiding principle in registration of firms, procurement of services.
5. Terms of Payment will be based on Receipt & Payment Rules and different orders of KVS issued from time to time in this regard. Mode of payment will be through Cheque/RTGS as per standing order in this regard.
6. The registration as "Approved Supplier" will be kept valid up to 02 year from the date of Registration, if the firms abide by all the relevant rules in this regard i.e GFR 2017 / R&P Rules /Accounts Code of KVS.
7. Intimation with regard to registration of the firm as "Approved Supplier" or otherwise will be communicated to each firm.
8. In case of Accredited Agents and Authorised Dealers/Stockiest, satisfactory evidence from their Manufacturers shall be submitted along with the completed application form.
9. Any change in address, phone number, Fax no. Shall be informed to **KV CRPF DHURWA RANCHI** immediately, so as to have proper communication with these Firms/Manufacturers
10. Principal K.V. CRPF DHURWA, RANCHI reserves the right to reject any application.
11. The documents that are to be submitted at the time of registration.
 - (a) Self attested copy of PAN /TIN/GST/Trade Licence/ Registration.
 - (b) Experience Certificate of similar work last three year.
 - (c) Undertaking of Non-Black listed firm on Rs 100/- stamp paper.
 - (c) Income tax returns 2019-20, 2020-21& 2021-22



PRINCIPAL

प्राचार्य /Principal
केन्द्रीय विद्यालय /Kendriya Vidyalaya
के.रि.पु.बल, राँची /C.R.P.F., Ranchi

SUPPLIER REGISTRATION FORM

Sub : Registration of firms/agencies for

Supply/Service.....

in Kendriya Vidyalaya, CRPF, RANCHI

1. Name of the firm: _____

2. Name of the owner: _____

3. Full Postal Address: _____

4. E-mail: _____

5. Website: _____

6. Name of contact person: _____

7. Contact No.: (a) Landline No. _____ (b) Mobile No. _____

8. VAT/CST/TIN/TAN No. (a) VAT No. _____

(Copy to be enclosed)

(b) CST/TIN No. _____

(c) TAN No. _____

(d) Reg. No. _____

9. PAN No of the owner: _____

(Copy to be enclosed)

10. Current Bank Account No. _____ IFSC CODE _____

with Branch details

11. Product/Items/Services/ Category for which Registration is applied for:

S. No.	Name of Product/Items/Services/ Category	Whether Original Manufacturer/Authorized Agent or Distributor/ DGS&D Registered firm/Dealer	Remarks

(In case of supplier please enclose authorization of your manufacturer/Authorized dealer/Supplier/Contractor Certificate)

12. Details of experience & place of work during the last 03 Years:

S. No.	Institute where rendered service/supplied articles	Period	Name of supplies/ service	Remarks if any

Undertaking

I Mr./Ms. _____ Proprietor of M/S _____ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: _____

Signature _____

Date: _____

Name of Proprietor _____

Seal of the Firm _____